

## Call for Applicants

### Chief Financial Officer (CFO)

**Title:** Chief Financial Officer (CFO)  
**Reports to:** Louis Fox, President & CEO  
**Location:** La Mirada, California  
**Travel:** Mainly within California

#### Position Summary

The Chief Financial Officer (CFO) will report directly to the CEO and is responsible for overseeing the financial operations of CENIC. The CFO will be charged with developing financial strategies to facilitate the operation of each part of the organization and understanding its effect on the community that we serve. The ideal candidate will be a technically adept managerial accounting and finance professional with deep expertise in GAAP accounting, with a vision for the future while maintaining a desire to remain hands-on in the business.

#### Key Success Factors

- Strong, proven executive leadership experience in a financial leadership role
- Deep expertise in financial planning and business development

#### Responsibilities

- In collaboration with the Executive Leadership Team, develop intermediate and long-range financial plans to structure resource allocation and capital planning to realize the plans of the organization
- Assist the Chief Executive Officer (CEO) to develop financial strategies and plans
- Ensure maintenance of appropriate controls and financial procedures for CENIC
- Prepare annual, quarterly, and ad hoc financial reports for Board and executive management
- Maintain fiduciary responsibility to report financial results to the Board of Directors and serve on the Board Finance Committee, and as an ex officio Board member
- Develop and implement tools and systems to provide critical financial and operational information and make actionable recommendations on both strategy and operations
- Compare monetary inflows and outflows to projections and budgeted expenses; make and oversee any necessary adjustments
- Compliance with all requirements for reporting and analysis related to financials, including participation in audits as required
- Oversee investment of organizational funds as necessary

- Ensure CENIC's banking, insurance, and taxation strategies are in line with company needs
- Establish and develop relations with external partners as necessary

## Preferred Qualifications

- 10+ years in a financial leadership role
- CPA or Master in Business Administration, Accounting, or Finance required
- Proven track record managing large-scale projects and overseeing long-term goals of a company
- Experience as both a strategic thought leader to help drive organizational initiatives and willingness and ability to switch to a hands-on leader as necessary
- Experience and knowledge of best practices in financial ethics, independent audits, and various compliance requirements
- Ability to present financial data and educate CENIC executives, management, and Board members on current reports and future strategies
- Reasonable knowledge of academic and/or non-profit organizations
- Knowledge or experience in the telecommunications industry
- Experience in federal awards and single audits
- Knowledge of benefit plans and audits

## Why work at CENIC?

- **Company Culture:** CENIC thrives in a collaborative environment of small teams to provide the maximum opportunity to make a big difference.
- **Community Engagement:** CENIC works with research and education institutions in the largest state economy in the United States. The work you do has meaning and impact.
- **Health Benefits:** CENIC has generous medical benefits, as well as dental, vision, and life insurance.
- **Paid Time Off:** CENIC offers liberal vacation, holidays, and sick leave.
- **Investment in Your Future:** CENIC contributes to your 403(b) and matches your contributions of up to 10% of your salary to help you save for your future.

## Location

CENIC has two California offices, one in La Mirada and another in Berkeley. The CFO will be based out of the La Mirada office.

**Equal Opportunity Employer**

CENIC is proud of the diversity of our staff and of those we serve and will not deny employment on the basis of race, national origin, ethnic identification, religion, age, sex, gender identity, sexual orientation, color, or disability; neither will CENIC discriminate against any employees on the basis of the above.

**Applications**

We are taking applications until the position is filled. To apply, please send your resume and any additional information to [careers@cenic.org](mailto:careers@cenic.org) with the subject, "Chief Financial Officer".

Applicants must be currently authorized to work in the United States on a full-time basis.